

The Mid Shore Regional Council held a scheduled Executive Board meeting on November 15, 2017 at the Mid Shore Regional Council office. MSRC Executive Board members in attendance were: Walter Chase, Allen Nelson, Delegate Chris Adams, Dirck Bartlett, James Redman and Kurt Fuchs. Guests included Dr. Michael Scott (Interim Dean, Henson School of Science & Technology at Salisbury University and Director, ESRGC), Erin Silva (Project Manager, ESRGC), and Logan Hall (GIS Technician, ESRGC). MSRC staff present was Scott Warner and Terry Deighan.

Chairman Chase called the meeting to order at 5:08 p.m.

Action Items

Approval of May 16, 2017 Minutes

Mr. Bartlett made a motion to approve, Mr. Fuchs seconded the motion. Chairman Chase stated all in favor signify by stating aye; opposed have the same rights; ayes have it. Motion carried unanimously.

Approval of May 24, 2017 Minutes

Mr. Fuchs made a motion to approve, Mr. Bartlett seconded the motion. Chairman Chase stated all in favor signify by stating aye; opposed have the same rights; ayes have it. Motion carried unanimously.

Approval of May 24, 2017 Closed Executive Session Minutes

Mr. Bartlett made a motion to approve, Delegate Adams seconded the motion. Chairman Chase stated all in favor signify by stating aye; opposed have the same rights; ayes have it. Motion carried unanimously.

Financial Report

Mr. Fuchs, MSRC Treasurer, presented the current financial report. He stated that everything was on track with both income and expenses.

Mr. Bartlett made a motion to approve the financial report, Delegate Adams seconded the motion. Chairman Chase stated we have a motion and a second; any further discussion? All in favor signify by stating aye; opposed have the same rights; ayes have it. Motion carried unanimously.

Mr. Warner stated that all the RMPF monies have been received, \$211,133, and they will be disbursed in the near future.

Ratification of electronic vote “Resolution accepting the MTA FY18 MTA Coordination Grant”

Mr. Warner stated that the MSRC received 6 responses from the Executive Board and all were to “Accept”.

Mr. Fuchs made a motion to ratify the vote, Delegate Adams seconded the motion. Chairman Chase stated all in favor signify by stating aye; opposed have the same rights; ayes have it. Motion carried unanimously.

Discuss/approve recommendation of the 2018 MSRC Executive Board

(Mr. Nelson arrived during this part of the meeting.)

Mr. Warner reminded the Board Members of the automatic changes to the Vice Chair positions that occur due to the MSRC By-Laws. They are 1st Vice Chair will be Dorchester County, 2nd Vice Chair will be Talbot County, and 3rd Vice Chair will be Caroline County. After a brief discussion the following 2018 MSRC Executive Board slate was proposed.

- Chairman: Walter Chase
- First Vice-Chairman: Ricky Travers (Dorchester)
- Second Vice-Chairman: Dirck Bartlett (Talbot)
- Third Vice-Chairman: Dan Franklin (Caroline)
- Secretary: Allen Nelson
- Treasurer: Kurt Fuchs
- General Assembly: Johnny Mautz
- Member-at-large: Jeannie Haddaway-Riccio
- Member-at-large: James Redman

Delegate Adams made a motion to accept the slate as presented, Mr. Fuchs seconded the motion. Chairman Chase asked for any further discussion, being none; he stated all in favor signify by stating aye; those opposed have the same rights, ayes have it. The slate was passed unanimously. This proposed slate will be presented to the full Council at their December 7, 2017 meeting.

Project Demonstrations / Discussion / Status Reports

Mr. Warner gave the following updates:

MUST

The MSRC has received concurrence from MTA to purchase 18 kiosks utilizing the MUST program budget. The kiosks will be placed in the following:

- 3 County Health Departments
 - Caroline
 - Dorchester
 - Talbot

- 12 University of Maryland Shore Regional Health
 - Chestertown hospital (ED & Main lobby)
 - Dorchester hospital (ED & Main lobby)
 - Easton hospital (ED, Outpatient & Main lobby)
 - Shore Medical Pavilion (A & B lobbies)
 - Diagnostic and Imaging Center (Main lobby)
 - Shore Medical Pavilion at Queenstown (Main lobby)
 - Shore Medical Pavilion at Chestertown (Main lobby)
- Others locations could be
 - 2 County Health Departments
 - Kent
 - Queen Anne's
 - Libraries

Shore Gourmet (product report)

Mr. Warner stated that there is a document in the board members' folders titled Shore Gourmet Product Report that shows the products purchased, and some donated, by the Caroline County school system between June 1, 2017 and October 31, 2017. The prepping of these products enabled cafeteria workers summer employment. The products were also used for weekly Farm to Tray initiative.

Mr. Warner asked if the Executive Board liked the format of the document to capture the suppliers and products affected by the Shore Gourmet and Chesapeake Culinary Center partnership. All members were in favor.

Eastern Shore Entrepreneurship Center (TEDCO award)

Mr. Warner gave an overview of the TEDCO Incubation Challenge where ESEC and Bethesda Green, an incubator in Bethesda, MD, created a rural-urban partnership to accelerate companies. There were 51 submissions and 6 finalists. During TEDCO's Entrepreneur Expo 2017 on October 25, 2017 at the Hilton Baltimore the partnership was awarded a \$125,000 grant.

Next, Mr. Warner stated that Michael Scott, Erin Silva, and Logan Hall would present three projects that the MSRC invested Rural Maryland Prosperity Investment Fund (RMPIF) monies.

Health Dashboard (detailed presentation)

Ms. Silva projected the website on the wall and gave a detailed explanation of the various aspects of the dashboard. She shared input received from earlier meetings with health officers and economic development representatives.

(Mr. Bartlett and Mr. Redman had to leave in the middle of the presentation to attend a Talbot County Arts Council meeting.)

Education Dashboard (brief update)

Ms. Silva gave a brief status update of the Education Dashboard.

Housing Quality Studies (review)

Mr. Hall shared the history, the process, the execution, and the early outcomes of the studies. Housing Quality Studies have been completed and distributed to the following municipalities.

- Caroline – Federalsburg, Greensboro, Preston and Ridgely
- Dorchester – Cambridge, East New Market, Hurlock, Secretary and Vienna
- Talbot – Oxford, St. Michaels, Tilghman Island and Trappe

Letters of endorsement sent by MSRC

Mr. Warner stated that copies of the following support letters are included in the members' packets. Each of these was supported by the Executive Board to send since the last meeting.

Town of Denton – Rural Maryland Prosperity Investment Fund (RMPIF)

- Denton was awarded \$52,586

Fiber Arts Center of the Eastern Shore – MAERDAF

- Caroline County Council for the Arts was awarded \$13,000

Eastern Shore Entrepreneurship Center – EDA 2017 Regional Innovation Strategies Program

- Was not awarded

Eastern Shore Land Conservancy – RMPIF

- Was not awarded

Eastern Shore innovation Center and Cambridge Federal – TEDCO

- Was not awarded

Upcoming Event

The next full council MSRC meeting will be December 7, 2017 at the Hyatt in Cambridge. It is during the MACo Conference. There will be a MSRC quarterly meeting starting at 10:30am, followed by a Joint Regional Councils Luncheon from 11:45am to 12:45pm with the Tri-County Council for the Lower Eastern Shore (TCCLES) and Upper Shore Regional Council (USRC).

Member comments/requests

None

Adjourn

Chairman Chase adjourned the meeting at 6:51 p.m.